

**Meso American & Caribbean Sea
Hydrographic Commission
MICC – Members
(as of July 1, 2015)**

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ANNEX C – WORK PLAN MILESTONES 2015

DELIVERY DATE (2015)	ACTIONS	
	Electronic Chart Activities	INT Chart Activities
January 31	Member States to provide updates based on discussions from the Dec 10, 2014 MICC meeting on plans to address gaps in ENC coverage within their area.	Member States to provide updates based on discussions at the Dec 10, 2014 MICC on plans to provide INT Chart metadata (as noted in S-11) for existing (available) INT Charts for use in GIS
March 6	In preparation for the quarterly Conference Call, Member States to provide updates to: <ul style="list-style-type: none"> the list in Annex A of the Report of available ENCs resolution of any gaps/overlaps identified in Annex B of the Report. 	In preparation for the quarterly Conference Call, Member States to forward INT Chart metadata and shapefiles for “planned” INT Charts. Member States to propose additional coverage/adjustments for S-11, section B
March 6	Fully implement the newly proposed Port Analysis to determine adequate ENC coverage (Bands 4, 5, and 6) for Cruise Vessels. Investigate expanding to include other vessel types.	
March 25 April 1	Hold quarterly conference call to assess status and next steps	
April 13	Complete follow-up activities from Conference Call. Member States to provide all additional information identified during conference call.	
May 1	Based on MS, support of the Ports Analysis, schedule a meeting with CLIA to share results and attain CLIA confirmation of this list of Ports and/or potentially add or delete Ports.	
May 29	In preparation for the quarterly Conference Call, Member States to provide updates to: <ul style="list-style-type: none"> the list in Annex A of the Report of available ENCs resolution of any gaps/overlaps identified in Annex B of the Report. 	In preparation for the quarterly Conference Call, Member States to forward INT Chart metadata and shapefiles for “planned” INT Charts. Member States to propose additional coverage/adjustments for S-11, section B update to MICC
June 17 July 1	Hold quarterly conference call to assess status and prepare information as needed for subsequent communication to IRCC and IHB.	
July 10	Complete follow-up activities from Conference Call. Member States to provide all additional information identified during conference call.	
July 24	Investigate and provide results of investigation on the use of ENC On-Line for use in developing a MACHC Catalog. Work with MEIP on implementation.	
August 1		MS to forward S-11 updates to MICC technical coordinator for inclusion for Region B, S-11.
August 22		MICC technical coordinator to forward S-11 updates to IHB, to include Pacific INT scheme.

DELIVERY DATE (2015)	ACTIONS	
	Electronic Chart Activities	INT Chart Activities
September 25	Provide outline of Report for review at the next Conference Call.	
September 25	In preparation for the quarterly Conference Call, Member States to provide updates to: <ul style="list-style-type: none"> the list in Annex A of the Report of available ENCs resolution of any gaps/overlaps identified in Annex B of the Report. 	In preparation for the quarterly Conference Call, Member States to forward INT Chart metadata and shapefiles for “planned” INT Charts. Member States to propose additional coverage/adjustments for S-11, section B update to MICC
October 7	Hold quarterly follow-up conference call to update/review and discuss MS input in preparation of 16th MACHC.	
November 6	Complete follow-up activities from Conference Call. Member States to provide all additional information identified during conference call.	
November 6	Provide all updates to the Technical Coordinator for the Annexes of the Report.	
November 13	All Members provide final comments on the Report to MICC Chair.	
November 27	Submit Final Report to MACHC.	
Nov/Dec 2014	Seek approval of Final Report at 16 th MACHC Meeting.	
December 31	MACHC Chair to distribute Final Report of the Status of ENC Coverage for the MACHC Region to the IRCC and IHB.	