

General and Administrative Chart Actions carried forward from 1 July Conference Call			
#	Action	Who	Status
7.3	The U.S. to distribute the Port Analysis Country Reports prior to the next meeting.	Anthony Klemm	On-going Dec 2015
New Administrative Chart Actions from 21 October Conference Call			
10.1	Correct the Minutes of the July 1 Minutes to reflect the revised corrected terminology in Action 7.6.	Erich Frey	Completed
10.2	All MICC participants to review the MICC proposal to establish an independent MACHC Risk Assessment Group and provide comments to Erich Frey by November 6, 2015.	All MICC Participants	Nov-6 Completed

INT Chart Actions carried forward from MICC Meeting (November 2012)			
#	Action	Who	Status
12	Venezuela and UK to review limits for INT 4102.	Venezuela, UK	On-going Jan 2016
INT Chart Actions carried forward from Oct 23 MICC Conference Call			
4.1	UK to contact Colombia regarding the overlap and paper size of INT charts 4025 and 4011.	UK	On-going Jan 2016
“NEW” INT Chart Actions from 1 July Conference Call			
7.4	Add discussion topic “Can National Chart coverage be accepted as satisfying INT Chart coverage” to the MICC Meeting Agenda.	Erich Frey	Dec 2015 Completed
7.8	U.S. (NOAA) to investigate the possibility of making use of the Korea/IHO effort for developing a MACHC INT Chart catalog on the MACHC website.	John Nyberg/ Anthony Klemm	Dec 2015 Completed

ENC Actions carried forward from 10 December MICC Meeting			
#	Action	Who	Status
12.6	In coordination with MEIP, the US (NOAA) to investigate the development of a catalog for Region B and how ENC On-Line can support this effort.	John Nyberg/ Anthony Klemm	On-going Completed
ENC Actions carried forward from 1 July 2015 Conference Call			
7.5	Venezuela to contact the Orinoco River authority to get a status on ENC compilation and report at the December MICC Meeting. (See also Action 4.4)	Venezuela	Dec 2015
“NEW” ENC Actions from 21 October 2015 Conference Call			
10.3	All MICC participants to respond to the WEND survey by November 6, 2015.	All Participants	Nov 6 Completed
10.4	All MICC participants who have not yet responded to provide their .000 information for use on ENC On-Line.	All MICC Participants	Nov 6
10.5	U.S. (NOAA) to prepare a draft MICC Report for review by November 15.	Erich Frey	Nov 15 Completed

**Meso American & Caribbean Sea
Hydrographic Commission
MICC – Members
(as of October 21, 2015)**

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ANNEX C – WORK PLAN MILESTONES 2015

DELIVERY DATE (2015)	ACTIONS	
	Electronic Chart Activities	INT Chart Activities
January 31	Member States to provide updates based on discussions from the Dec 10, 2014 MICC meeting on plans to address gaps in ENC coverage within their area.	Member States to provide updates based on discussions at the Dec 10, 2014 MICC on plans to provide INT Chart metadata (as noted in S-11) for existing (available) INT Charts for use in GIS
March 6	In preparation for the quarterly Conference Call, Member States to provide updates to: <ul style="list-style-type: none"> the list in Annex A of the Report of available ENCs resolution of any gaps/overlaps identified in Annex B of the Report. 	In preparation for the quarterly Conference Call, Member States to forward INT Chart metadata and shapefiles for “planned” INT Charts. Member States to propose additional coverage/adjustments for S-11, section B
March 6	Fully implement the newly proposed Port Analysis to determine adequate ENC coverage (Bands 4, 5, and 6) for Cruise Vessels. Investigate expanding to include other vessel types.	
March 25 April 1	Hold quarterly conference call to assess status and next steps	
April 13	Complete follow-up activities from Conference Call. Member States to provide all additional information identified during conference call.	
May 1	Based on MS, support of the Ports Analysis, schedule a meeting with CLIA to share results and attain CLIA confirmation of this list of Ports and/or potentially add or delete Ports.	
May 29	In preparation for the quarterly Conference Call, Member States to provide updates to: <ul style="list-style-type: none"> the list in Annex A of the Report of available ENCs resolution of any gaps/overlaps identified in Annex B of the Report. 	In preparation for the quarterly Conference Call, Member States to forward INT Chart metadata and shapefiles for “planned” INT Charts. Member States to propose additional coverage/adjustments for S-11, section B update to MICC
June 17 July 1	Hold quarterly conference call to assess status and prepare information as needed for subsequent communication to IRCC and IHB.	
July 10	Complete follow-up activities from Conference Call. Member States to provide all additional information identified during conference call.	
July 24	Investigate and provide results of investigation on the use of ENC On-Line for use in developing a MACHC Catalog. Work with MEIP on implementation.	
August 1		MS to forward S-11 updates to MICC technical coordinator for inclusion for Region B, S-11.
August 22		MICC technical coordinator to forward S-11 updates to IHB, to include Pacific INT scheme.

DELIVERY DATE (2015)	ACTIONS	
	Electronic Chart Activities	INT Chart Activities
September 25	Provide outline of Report for review at the next Conference Call.	
September 25	In preparation for the quarterly Conference Call, Member States to provide updates to: <ul style="list-style-type: none"> the list in Annex A of the Report of available ENCs resolution of any gaps/overlaps identified in Annex B of the Report. 	In preparation for the quarterly Conference Call, Member States to forward INT Chart metadata and shapefiles for “planned” INT Charts. Member States to propose additional coverage/adjustments for S-11, section B update to MICC
October 7 October 21	Hold quarterly follow-up conference call to update/review and discuss MS input in preparation of 16th MACHC.	
November 6	Complete follow-up activities from Conference Call. Member States to provide all additional information identified during conference call.	
November 6	Provide all updates to the Technical Coordinator for the Annexes of the Report.	
November 13	All Members provide final comments on the Report to MICC Chair.	
November 27	Submit Final Report to MACHC.	
Nov/Dec 2014	Seek approval of Final Report at 16 th MACHC Meeting.	
December 31	MACHC Chair to distribute Final Report of the Status of ENC Coverage for the MACHC Region to the IRCC and IHB.	