

Council Selection Guidelines

The duties of MACHC Representatives to the IHO Council are an important responsibility, as it is one of the primary means of communication and involvement by the MACHC in IHO matters. Thus, it is important that the MACHC be served by knowledgeable, willing and capable representatives to the IHO Council. The following provides guidelines and procedures for selecting the MACHC Representatives on the IHO Council.

Fundamental assumptions are:

1. The MACHC will be allotted two representatives for the Council (although this number could increase or even decrease for which adjustments may be required),
2. All MACHC representatives to the Council will serve a 3-year term (to coincide with the newly structured 3-year IHO Assemblies), *[This is a commitment representatives and their sponsoring Member States must be willing to support, both in time required and financial expenses]*
3. The MACHC will meet at minimum once during the 3-year period between IHO Assemblies (to address MACHC representation on the IHO Council),
4. The MACHC Council representative must be from a Member State with full Member status in MACHC,
5. The MACHC will be informed as to the number of Council seats allocated 3 months prior to the Assembly, and
6. The MACHC must identify and inform the IHO of their Council representative(s) 6 months prior to the Assembly, the following selection process is proposed.

The Method of Selection of MACHC Representative(s) to the IHO Council shall be as follows:

1. At every MACHC Conference prior to an IHO Conference or Assembly, the MACHC shall place the “Selection of MACHC Representatives to the IHO Council” on its Agenda as a matter of procedure.
2. At the appropriate time, the Chair shall put forward a list of MACHC Member States who are eligible to serve as Council representatives.
3. The MACHC Chair shall entertain volunteers or nominations for candidates for each Council position, as allocated to MACHC by IHO, from among the eligible MACHC Member States who wish to serve on the IHO Council. Candidates and their Member States should be cognizant of the following:
 - a. The position of Council representative is for a 3-year term,
 - b. In accordance with Article 14, paragraph (b), iii, of the “General Regulations of the IHO,” Member States who wish to put themselves forward for selection to the Council, must inform the Commission, with a copy to the Secretary General of the IHO, of such a decision 6 months prior to an IHO Assembly,
 - c. Member States’ Candidates must be willing to serve the full term of three years (to coincide with the Assembly schedule),
 - d. Candidates must have the support from their Member State and the resources to attend annual meetings in Monaco (or elsewhere), and
 - e. No Member State can have more than one representative on the Council at any given time.
4. Once nominations have closed, a decision shall be made by consensus, or if necessary, votes shall be taken among all full MACHC Member States with each country having one vote, as follows:

Annex 3

- a. Using separate ballots for each allotted Council seat, the candidate with the highest number of votes on the first ballot shall be the primary MACHC Council representative to the IHO Council.
 - b. On the next ballot, the candidate with the highest number of votes on the second ballot shall be the second MACHC Council representative to the IHO Council, should the MACHC be allocated two Council seats.
 - a. On the next ballot (if necessary), the candidate with the highest number of votes on the third ballot shall be the third MACHC Council representative to the IHO Council, should the MACHC be allocated three Council seats.
- 5 Should a MACHC Council representative be unable to fulfill the obligations for whatever reason, or miss two consecutive Council meetings, he (she) shall be replaced with an alternate representative selected by the Chair, MACHC, and confirmed by IHO, until the next MACHC Conference, when this issue can be addressed according to the procedures described in paragraphs 2-4, above.